

GUEST INFORMATION



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We hope you enjoy your stay at Fitzwilliam College

Gatehouse Lodge Reception

The Lodge is staffed 24 hours a day. The Porters are a great source of information, and act as a help centre for guests staying at Fitzwilliam. Please do not hesitate to ask them if you have any queries. For various reasons a Porter may not be available at all times.

In the event of an emergency please contact the Porters' Lodge on (01223) 332000.

For residential guests

Please vacate your bedroom (including all luggage) and return your key to the Porters' Lodge no later than 10.00am on your day of departure. A charge will be made for keys not returned.

Luggage

If your departure is later in the day, the Duty Porter will gladly inform you where luggage can be left. Unfortunately luggage cannot be left in the Gatehouse Porters' Lodge or your bedrooms on the day of departure.

College Access

For security reasons the College is locked each night between 9.00pm and 6.00am. Access during these hours can be gained through the Gatehouse Porters' Lodge in Storey's Way and the North Porters' Lodge in Huntingdon Road by using the swipe disc on your bedroom key ring.

Huntingdon Road entrance may be unmanned during the day. Access is still available by using the swipe disc attached to the bedroom key ring or on an intercom system located to the right of the main door.

Accessibility

All of the College's meeting rooms are accessible. There are accessible toilets in the Hall Building, Auditorium, Wilson Court and by the Porters' Lodge. Our full Accessibility Guide can be seen [here](#).

Getting here

Fitzwilliam College is on the north-west side of Cambridge, a 10-acre campus stretching between Huntingdon Road and Storey's Way, and a 10-minute walk from the town centre. If you have any difficulty finding us, please call the Porters' Lodge.

Parking

Limited parking, including electric car spaces, is available at the College on a first-come, first-served basis on both the Storey's Way side and the Huntingdon Road side. You must register at the Porter's Lodge on arrival.

Arriving by Rail

There are two train stations in Cambridge. The closest train station to the College is Cambridge station. There is a taxi rank outside the station, from which you can take a taxi from the station to the College which takes around 10 – 15 minutes depending on traffic.

Bus Services

The Guided Bus A Service runs from Cambridge station to Shire Hall, a 5 minute walk from the College, details on routes and times can be seen [here](#).

There are frequent bus services that run from the station to the city centre. From the centre you can take the Citi 5 or Citi 6 from Emmanuel Street to Huntingdon Road. The bus stop is just outside Fitzwilliam College. Timetables can be found on [Stagecoach website](#).

The Universal U busway runs directly from the railway station to Madingley Road. Timetables can be found on [Go Whippet website](#).

The Madingley Park and Ride is a useful resource to ensure parking. You can park here and then take the red Madingley Road bus and get off at Bridge Street for Fitzwilliam College. Further information about the Park and Ride can be found [here](#).

Taxis

There are multiple taxi companies in Cambridge, accessible by phone or App, such as Uber and Panther (01223 715 715).

Arriving by Air

Stansted Airport is the closest airport to Cambridge. There are direct trains that run from Stansted to Cambridge which take around 30 minutes. Timetables can be viewed on [Trainline website](#).

Alternatively, there is a National Express bus service that runs hourly from Stansted Airport to Cambridge Bus station which takes around 45 minutes.

Arriving by Bicycle

If you are local and prefer to cycle, there are visitor bicycle racks at both the Storey's Way entrance and the Huntingdon Road entrance. Bicycles left here are at owner's risk.

Map

Please see the interactive site map [here](#).

Electrical Equipment

Guests are asked to ensure that all personal electrical equipment brought into the College conforms with current UK safety standards.

A small quantity of hairdryer's are available from the Gatehouse Porters' Lodge on FREE loan but a £10 refundable deposit is required.

UK adaptors are available to purchase at £5.00.

Please note that we do not accept cash payments anywhere on site.

Meals

Breakfast is served in the Dining Hall from 7.45 - 9.00am

Please refer to your own conference programme for all meal times as they may differ from those mentioned above.

Coffee Shop and College Bar

Timings

The College Coffee Shop is usually open to guests, opening times are displayed in the Hall Building.

The College Bar is available most evenings but closes for periods during August. Please check timings in the Bar.

A note on Sustainability

Please help us with our sustainability efforts by using the designated recycling bins. Single use coffee cups are provided in our coffee shop for take away drinks at a charge of 20p, avoid this charge and waste production by bringing your own reusable cup.

A water refill station is located in the Coffee Shop.

Housekeeping

In order to reduce our impact on the environment we will service rooms and refresh linen after 3 days of stay.

Tea and coffee facilities are provided. If you require further supplies, please contact the Gatehouse Porters' Lodge.

Please be mindful of energy wastage and assist us in maintaining efficient facilities by closing windows and turning off lights when leaving rooms, turning off taps and electrical items when not in use, and only flushing the three P's.

Smoking

Please note that Fitzwilliam College and its grounds is a non-smoking site. A designated area where smoking and vaping are permitted is located by the Huntingdon Road car park.

Internet Access

The College provides complimentary wireless Internet access for Conference guests and visitors.

Members of the University can log on using their UniOfCam username and password to connect to the "UniOfCam" wireless network.

Visitors and guests can connect via 'UniofCam-guest', and gain access by entering your email address (other options are available).

Please note: you must adhere to the regulations of the Joint Academic Network policies and legal requirements. Breach of these policies and requirements will result in a disconnection.

